

Wickenburg Walks to Boot Breast Cancer Sunday, October 15, 2023 7:00 AM check-In, team Photos under Balloon arch 7:45 AM Opening Ceremony Stone Park Downtown next to Library – Parking available in Ortega Parking Lot

## TEAM LEADER INSTRUCTIONS

- \* Return Team Report #1 BY SEPTEMBER 22<sup>nd</sup>. Reports may be turned in at YOUR SECRETARY. However, please encourage team members to register online at WWW.WickenburgBootsBreastCancer.org/events choosing the correct team in the drop down box. Team leaders MUST register first and create their group so that members can then select your group from the drop down list. Continue to keep track of all team members including those registering online. All registration forms attached must be signed by the participant. Please Make sure all information is complete and correct before submitting your report and registration forms with money received. NO T-SHIRTS MAY BE ORDERED AFTER SEPTEMBER 22<sup>nd</sup>, though people may continue to register. Included in your packet is a master registration form if you need to print more copies.
- \* Return Team Report #2 BY OCTOBER 6<sup>TH</sup> showing only new members added along with any registration forms and money received since submitting Team Report #1.
- \* If you would like to be reimbursed for postage to mail registration forms to team members, submit your receipt with Team Report #1. To save on postage, encourage your team members to register online at WWW.WickenburgBootsBreastCancer.org/events.
- \* T-shirts: pick up your team's shirts in advance we will let you know when and where at the time your registrations are received. All that remain may be picked up at the event.
- \*This year's theme is "We are Family", so encourage your friends to participate and to wear funny, creative, or outlandish costumes. Awards for the Most Funds Raised and Most Team Members will be announced at the opening ceremony.
- \* For a team photo the morning of the walk, gather your team under the balloon arch between 7:00AM 7:30 AM

FURTHER QUESTIONS CONTACT: Tabbi Voehl 928-671-0442 Adria Oliver 928-231-1273

Bernadine McCollum 623-341-5977